



# Atlas Moving Tips

## GENERAL MOVING TIPS

- Make your moving arrangements 6-8 weeks prior to move date.
- Never plan to move in on your “closing” day as there may be delays.
- Go through your home before the moving consultant comes to do their survey. Decide what is being moved, donated, or discarded.
- If you are doing some/all of your own packing, arrange to get started well in advance of the move.
- If you are doing some/all of your own packing, your Atlas Agent can provide you with a complete range of cartons and packing materials at a reasonable cost.
- Properly dispose of all “Dangerous Goods”, such as bleach and propane. They are not admissible on the moving van.
- Use up food from your freezer and pantry. Clean your freezer and refrigerator 24-48 hours prior to the move to give these appliances time to properly dry.
- Make sure you have/or obtain written appraisal for antiques, high-value artwork, etc. to verify their value prior to the move. Provide a copy to your Atlas moving consultant.
- Movers do not remove items affixed to ceilings and walls. Remove drapery tracks, curtain rods, blinds or other such items, before the packers/movers arrive.

Visit our website to  
**learn more tips!**



## PERSONAL MOVING CHECKLIST

### PREPARE IN ADVANCE

- |  |   |
|--|---|
| <input type="checkbox"/> Contact your Atlas Agent for a moving estimate/book your move | <input type="checkbox"/> Transfer records (school, medical, insurance, etc.)                              |
| <input type="checkbox"/> Declutter, donate & clean                                     | <input type="checkbox"/> Book service firm to prepare appliances for moving such as your washer and dryer |
| <input type="checkbox"/> Arrange for childcare   | <input type="checkbox"/> Arrange for the connection of utilities in new home                              |
| <input type="checkbox"/> Find arrangements for moving vehicles, pets & plants          | <input type="checkbox"/> Create floor plan of new home & indicate furniture placement                     |
| <input type="checkbox"/> Dispose of “Dangerous Goods”                                  |   |

# PERSONAL MOVING CHECKLIST

## NOTIFY OF ADDRESS CHANGE

### Essentials

- ☐ Employer
- ☐ Banks

### Insurances

- ☐ Home insurance
- ☐ Car insurance
- ☐ Life insurance

### Government

- ☐ Tax agencies
- ☐ Driver's License/Health Card

### Medical & Service Providers

- ☐ Doctor/ Dentist
- ☐ Attorney
- ☐ Veterinarian

### Utility & Home Services

- ☐ Gas
- ☐ Electric
- ☐ Water
- ☐ Internet/Cable/Phone
- ☐ Lawn/Snow service
- ☐ House cleaning service

## PACK AN OVERNIGHT BAG

- ☐ Cell phone charger
- ☐ Cash & valuables
- ☐ Toiletries
- ☐ Medication
- ☐ Clean clothes
- ☐ Important documents

## PACK AN "ESSENTIALS BOX"

- ☐ Cleaning supplies
- ☐ Toilet paper
- ☐ Basic tools
- ☐ Paper plates, cups & utensils
- ☐ Hand soap/sanitizer
- ☐ First aid kit

## PACKING DAY

- ☐ Have a clear workspace available for packers
- ☐ Point out:
  - (a) fragile valuable items
  - (b) items you will be taking with you
  - (c) anything to be left for new owners



## MOVING DAY!

- ☐ Plan to be home when movers arrive
- ☐ Verify **Inventory Check-off List** with Van Operator
- ☐ Ensure all floors & carpet are protected
- ☐ Do final check of items before signing any paperwork

## NOTES

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